



Global Packet

2010 EDITION





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Dear Global participant,

We are so glad that you have decided to join one of Bay Community's Global outreach teams this year. Exciting plans are well underway for you to touch the life of someone else with the love of Christ. Whether this is your first outreach trip or your fiftieth, we are sure that your life will be forever impacted as God uses you to impact the lives of others.

In this packet you will find a great deal of helpful information that will be necessary for you to prepare for departure. Please read very carefully through this material, paying especially close attention to the Application Instructions and Participation Requirements. Your required forms and payments need to be turned in by the stated deadlines. If you do not meet the required deadlines your participation in your outreach team will be jeopardized.

As you make these physical preparations to travel abroad, let us encourage you to make all of the necessary spiritual preparations as well. Make sure that you are praying daily and studying the Word so you will be completely effective as you go. If your physical bags are packed but you are spiritually unprepared, all of your other preparations will be in vain.

You've heard the call to go, you've answered the call to go, now do everything you need to do to fulfill the call to go.

Bay Community Church Staff
& Global Team Leaders





Application Instructions

/1. Please type or print in ink. Fill out all of the information. If any aspect of the form does not pertain to you write Not Applicable.

/2. Make sure you mark your country of citizenship and include your passport number. If you do not have a passport, apply now through your local post office. In some cases your passport must be valid for six months after the date of departure from the U.S. If this requirement is not met, you will not be allowed to leave the U.S. Passports can take up to 6 months or longer to return. You must apply promptly.

/3. A deposit of \$100 MUST be enclosed with the application. This deposit is non-refundable and will be deducted from the total cost of your trip.

/4. Applicants under the age of 18 must fully complete and notarize the Consent to Travel form. Return this form with your application to your team leader.

/5. Complete and return the Medical History form to your team leader. Medical examinations are not required but are recommended since your physician may wish to prescribe a medication or give an injection.

/6. Complete, notarize and return the Liability Release and Medical Release forms to your team leader.

/7. Read, sign, copy and return the original Participation Requirements to your team leader.

/8. Understand that while on a trip, you are subject to the authority of the Team Leaders and others with designated responsibilities. Failure to comply with the regulations, itinerary, and rules of conduct will jeopardize your standing as a team member with the possibility of being sent home immediately at additional personal expense. Your signature on the application confirms your commitment to abide by the guidelines of BCC.

/9. The application deadline is 90 days prior to departure. Reservations for trips are taken on a priority basis! Earlier applicants receive priority. Applications received after the deadline may be assessed a late fee, the amount of which is dependent upon air fare increases.

/10. All prospective team members must be aware that airfares fluctuate. Projected costs for trips are estimations only. Final costs may be higher or lower. All participants will be advised of any changes

/11. The participant must acquire passports and other related materials. The costs of these are in addition to the trip cost.

/12. Final payment must be submitted to your team leader no later than 60 days prior to the departure date.



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Application

Trip: _____

Full Name: _____
(as appears on your birth certificate/driver's license/ passport)

Address: _____

Home Phone: _____ Work: _____ Cell: _____

Marital Status: _____ Occupation: _____

Male: ___ Female: ___ Birth Date: ___/___/___ Birthplace: _____
City State Country

Required Travel Information

Please provide a legible copy of a current passport. Passports must be valid after the date of travel.

Driver's License #: _____ Exp. Date: ___/___/___

Passport #: _____ Exp. Date: ___/___/___

Passport Place of Issue: _____

Citizenship: U.S.A.: ___ Other: _____ SSN: _____-_____-_____

Spiritual Information

Briefly describe your salvation experience: _____

Are you a member Bay Community Church? Yes: ___ No: ___

What are your habits with regard to your devotional life? Please explain your prayer and Bible study habits; how often and how you make those times meaningful: _____

Please indicate which ministries you are currently serving in: _____





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Application (continued)

Outreach Experience

What other languages do you speak? _____

From 1-5, please rate how fluent are you in that language? (1 being a few words, 5 being fluent): ____

Have you participated on a mission trip or short-term outreach program before? Yes: ____ No: ____

If so, where and when? _____

What special skills do you have? Please indicate skills such as construction, medical, ministry or musical.

History

Have you ever been convicted of or pleaded guilty to any crime and/or felony (other than a traffic violation)? Yes: ____ No: ____

Have you been convicted/pleaded guilty to any charge of sexual misconduct? Yes: ____ No: ____

I understand that by filling out this application:

1. It does not guarantee that I am selected to go on a short-term trip.
2. If I am not selected, my deposit will be refunded in full.
3. If I am selected, I agree to submit to the leadership and policies of Bay Community Church at all times during this trip.

_____/_____/_____
Applicant's Signature Date

_____/_____/_____
Parent/Legal Guardian Signature (required if under 18) Date

*Please attach a \$100 non-refundable deposit in the form of a check or money order made out to Bay Community and send with application materials. This deposit will be applied to the cost of your trip.



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Consent to Travel

TO BE COMPLETED FOR PARTICIPANTS UNDER THE AGE OF 18 (please print)

I, _____ give my full approval and consent to
Parent/Legal Guardian Name

_____ (our son/daughter) to travel from _____ to
Applicant's Name Departure City

_____ with the Bay Community Church Outreach team from ____/____/____ to
Destination M D Y

____/____/____.
M D Y

Parent/Legal Guardian Signature M D Y

This form must be SIGNED and NOTARIZED

I, _____, the Parent/Legal Guardian of _____
Parent/Legal Guardian (please print) Participant's Name

have read and understood the above Consent to Travel.

Parent/Legal Guardian Signature M D Y

This document signed in _____ County in the state of _____ this _____
day of _____ 20____.

Notary Signature

SEAL

My commission expires _____, 20____





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Liability Release

Release of All Claims

We (I), being 18 years of age or older, do for ourselves (myself)(and for and on behalf of my child-participant if said child is not 18 years of age or older) do hereby release, forever, discharge and agree to hold harmless Bay Community Church, and the representatives thereof from any and all liability, claims or demands for personal injury, sickness or death, as well as property damage and expenses, of any nature whatsoever which may be incurred by the undersigned and the child-participant that occur while said child is participating in the trip or activity.

Furthermore, we(I)(and on behalf of our (my) child-participant if under the age of 18 years) hereby assume all risk of personal injury, sickness, death, damage and expense as a result of participation in recreation and work activities involved therein.

Further, authorization and permission is hereby given to said church to furnish any necessary transportation, food and lodging for this participant.

The undersigned further hereby agree to hold harmless and indemnify said church, its directors, employees, and agents for any liability sustained by said church as the result of the negligent, willful or intentional acts of said participant, including expenses incurred attendant thereto.

This form must be SIGNED and NOTARIZED

I, _____
Trip Participant (please print)

or

I, _____, the Parent/Legal Guardian of _____
Parent/Legal Guardian (please print) Participant's Name

have read and understood the above Liability Release.

Parent/Legal Guardian Signature M / D / Y

This document signed in _____ County in the state of _____ this _____
day of _____ 20____.

Notary Signature

SEAL

My commission expires _____, 20____





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Medical History

Name: _____ Birth Date: ___/___/___

Birth Place: _____ Family Physician: _____

Physician Address: _____

Physician Telephone: _____ Fax: _____

Provide the Following Information

Please indicate any other medical conditions that we should know about (Use back of this page if necessary)

Allergies: Yes: ___ No: ___ Asthma: Yes: ___ No: ___

Diabetic: Yes: ___ No: ___ Digestive Disorders: Yes: ___ No: ___

Epilepsy: Yes: ___ No: ___ Heart Condition: Yes: ___ No: ___

Kidney Condition: Yes: ___ No: ___ Physical Handicap: Yes: ___ No: ___

Other: Yes: ___ No: ___

If you have checked any of the above, please explain: _____

Are you presently receiving any other prescribed or over-the-counter medication? Yes: ___ No: ___

Please specify: _____

In Case of Emergency Contact

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work: _____ Cell: _____

I hereby certify that this information is an accurate representation of my medical history. Should any changes in this occur, I will notify the BCC offices immediately.

Applicant's Signature M / D / Y

→ Please attach a photocopy of the front and back of your insurance card.

If you are under 18 years of age, a parent's signature is required.

Parent/Legal Guardian Signature M / D / Y

Physician Signature M / D / Y





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Participation Requirements

Each participant must review the following participation requirements and abide by them at all times.

1. Participants must be active participants of Bay Community Church.
2. Participants must know and abide by the Core Values of Bay Community (page 12).
3. Participants must be at least 13 years of age at the time of departure. Participants between the ages of 8 and 12 may be allowed to travel on some outreach trips with an accompanying parent.
4. Participants must attend all team meetings, with the exception of 1 absence.
5. Participants must apply for participation within 90 days prior to departure. Deposits and deadlines will vary according to each trip and will be submitted to each respective team leader.
6. Participants are personally responsible for all fundraising, necessary vaccinations, and required legal documentation, including passports and visas.
7. Participants must agree to submit to leadership and policies of Bay Community Church at all times during this trip.
8. Participants must work as a team during the entire trip, from departure to return.
9. Participants must follow a modest dress code with respect to the cultural norms of the individual countries where outreach teams are traveling.
10. Participants will refrain from the use of profanity, tobacco, alcohol or any non-prescription narcotic.
11. Participants may not separate from the group during travel.
12. Dating within any outreach team or with any local individual is strictly prohibited.
13. Participants will maintain a Christian attitude, demonstrating the love, joy, peace, compassion, and understanding of Christ with the entire outreach team and all individuals encountered during the trip. Team members must abstain from making derogatory comments or arguments regarding people, politics, sports, religion, race or traditions.
14. Absolutely no weapons will be allowed.

Inability to follow the requirements will result in early travel home at the participant's added expense.

I HAVE READ AND UNDERSTOOD THE ABOVE PARTICIPATION REQUIREMENTS.

_____/_____/_____
 Applicant's Signature M D Y

_____/_____/_____
 Parent/Legal Guardian's Signature (if under 18) M D Y





Bay Community Church Core Values

In serving others at Bay Community Church, I agree to live a life that reflects:

Unity - Psalm 133

Relationships will always supersede issues in importance. Unity will require us to focus on vision (purpose, mission and principles.) The efforts of every individual will be harnessed to the vision. Operating with integrity, we strive for a team approach to ministry. Disagreements and offenses will be dealt with in a timely and biblical manner.

Excellence - Matthew 5:16

We should be standard bearers for the glory of God. Every individual and ministry will carry the spirit of excellence (not perfectionism), embracing continuous effort to do better, and always striving for God's best.

Humility - James 4:6

We always strive to always exalt Christ and others above ourselves.

Service - Ezekiel 44

Following Christ's example, we should take on the attitude of a servant and actively look for ways to serve others.

Faith - Hebrews 11:6

We will not be driven or hindered by fear based on circumstances or the unknown. We choose to walk by the Spirit with power, love and a sound mind.

Equity - Jeremiah 22:13-16

We will be committed to justice and right treatment of all individuals, regardless of appearance, financial status, etc. We will not show partiality to any individual or group. All people matter to us, because all people matter to God.

Compassion - Philippians 4:5

We will express an attitude and spirit of compassion and mercy, balanced with truth, to all individuals. We will be outward focused, with a desire to reach the lost and to heal and restore the hurting.

Submission - Romans 13:1

We embrace God's ultimate position of authority (Jesus is the Head of the Church) and God's plan for local delegated authority. We will adhere to the principles of submission to and honoring of authority at all levels of the organization and will operate within the integrity of our authority structure.

Integrity - Philippians 2:15

We uphold all biblical standards for conduct and reputation for personal, family, business, financial and community involvement. We will strive to remain above reproach in all areas, realizing that we represent Christ to the world as His ambassadors.

Generosity - 2 Corinthians 9:6

We will seek opportunities to generously share our resources and reproduce what God has produced in us and given to us.

Kingdom-Centered - 1 Corinthians 12:14-27

We will be committed to advancing the work of the kingdom in the body of Christ at large by recognizing and supporting other churches and ministries that God gives us opportunity to co-labor with. We do not seek a comparative advantage with other churches, nor engage in derogatory conversations about them or their leadership.

Truth and Spirit-Centered - John 1, 14, 16

We are committed to being fully grounded in scriptural Truth and fully empowered by the Holy Spirit. The Bible is our road map, and the Holy Spirit is our guide and empowerment to reach God's destiny for us individually, and as a church.





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Sample Fundraising Letter

Dear Friend/Family Member Name,

I am writing to let you know about a wonderful opportunity that I have to be a part of what God is doing in the nation of country.

Bay Community Church is sending an outreach team to country, from date to date and I believe God has directed me to be part of this team. While there, I will have the opportunity to not only share my faith with others, but I will also have the opportunity to show the people of country the love of Jesus through practical ways such as cooking, feeding, building, repairing, and serving.

I am so excited to have this opportunity to fulfill the Great Commission of Matthew 28:19. I believe that God has a divine purpose for me to be part of this particular outreach team, and I would like to ask you to prayerfully consider how you can be part of that divine purpose.

If God would lead you to help send me to country, I have enclosed a self-addressed envelope in which you can send your donation. Please make your check payable to Bay Community Church. In order for the gift to be credited correctly, please attach a note with "country trip" and my name.

Thank you so much for your consideration.